

ERASMUS+ STUDENT MOBILITY FOR STUDIES, TRAINEESHIPS and PhD APPLICATION ANNOUNCEMENT

(2024 AGREEMENT PERIOD/ PROJECT NUMBER: 2024-1-TR01-KA131-HED-000219961 NOLU PROJE)

Important Dates

Announcement of Application Period	13.12.2024
Erasmus Introductory Meetings	06.11.2024
Beginning of Applications	13.12.2024/ 09:00
Application Deadline	17.02.2025 /13:00
Compulsory Erasmus Language Exam in English by Foreign Language School	Oral and Written Exam on 20.02.2025 Time and place details will be delivered to your @kent.edu.tr email addresses
Announcement of Temporary Lists	25.02.2025
Waiver and Objection Period	25.02.2025-04.03.2025
Announcement of Final Lists	04.03.2025
Nomination to Host Institutions	Starting from 04.03.2025

***This call has been announced to collect the applications of whom would like to go mobility for traineeship activity during 2024 summer semester and study activity in fall or spring semester of 2025-2026 Academic Year. The activities should be completed latest on 31 July 2026.**

WHO CAN PARTICIPATE IN STUDENT MOBILITY FOR STUDIES?

The students can apply to spend a semester at [contracted institutions](#);

- 1- All full-time students, who are registered in a **bachelor's degree** program, with a GPA of at least 2.20/4 can participate.
- 2- All full-time students, who are registered in a **master's degree** program, with a GPA of at least 2.50/4 can participate.
- 3- English language level should be minimum B1.

Vocational School, Vocational School of Health Services and doctoral program students are not eligible for application for this activity.

The agreement list will be updated until February 17th, 2025.

WHO CAN PARTICIPATE IN STUDENT MOBILITY FOR TRAINEESHIP?

- 1- Students usually find their own internship places. There are several quotas in the list above. At the end of this call, there are directions to find an internship place. All full-time students, who are registered in a **bachelor's or associate degree** program, with a GPA of at least 2.20/4 can apply.
- 2- All full-time students, who are registered in a **master's and doctoral degree** program, with a GPA of at least 2.50/4 can apply.
- 3- English language level should be minimum B1.

WHO CAN PARTICIPATE IN STUDENT MOBILITY FOR PHD?

- 1- All full-time students, who are registered in a **doctoral degree** program, with a GPA of at least 2.50/4 can apply.
- 2- English language level should be minimum B2.

HOW to APPLY?

- 1- For online application, please go to "erasmusbasvuru.ua.gov.tr". By logging in with your e-government account information, you can see our active calls separately for study, traineeship and PhD on "My Applications" page. If you plan to apply to two different call, please prioritize one of them by mailing to erasmus@kent.edu.tr. We will apply -10 points to the activity which is not been defined as prioritized.
- 2- Please do not forget to upload the documents required during the evaluation of your application; otherwise it will not be considered. All students are expected to upload transcripts. In addition, if you have additional score-earning documents from the table below, please upload them.

EVALUATION PROCESS AND THE ANNOUNCEMENT OF THE GRANTED STUDENTS

Erasmus student selection and granting is carried out by ranking the scores from the highest to the lowest, taking into account the evaluation criteria and weighted scores announced by the National Agency, among the students who meet the minimum requirements. In this election, it is planned to support **9 students for study and 9 students for internship and 5 students for PhD mobility**.

During grant allocation, the principles down below will be definitive:

- The grant should be allocated ensuring department diversity.
- Only for traineeship and PhD students; United Kingdom, Fareo Islands and Switzerland can be considered however maximum %15 of grant can be allocated to those regions.
- The quotas can be moved between activities if there wont be enough applications in one of the mobility types: study, traineeship and PhD.

The election results are announced in the application system. The criteria are described below:

Criteria	Score	→Details
Academic Merit	%50 Over 100	1
Language Score	%50 Over 100	2
For the children of martyrs and veterans	+15 points	3
Students with disabilities (provided that the disability is documented)	+10 points	4
Students who have been granted protection, care or housing in accordance with the Social Services Law No. 02828 and the Child Protection Law No. 5395	+10 points	5
Submitting an acceptance letter for an internship place during the application	+ 10 points	6
Internships aimed at developing digital skills (DOTs) are prioritized	+5 points	7
Previously participating in the program (with or without grant)	-10 points	8
Participation in mobility in the country of which the student is a citizen	-10 points	9
Non-participation in mobility without notification of waiver between predetermined dates, even though having been selected for mobility	-10 points	10
A student who applies for two types of mobility at the same time can choose from the preferred type of mobility	-10 points	11
Declaring to take a language exam but failing to attend without an excuse (will be applied to your next application)	-5 points	12
For students selected for mobility: Failure to attend meetings/trainings organized by the higher education institution regarding mobility without a valid excuse (will be applied to your next application)	-5 points	13

→Details and Application Documents

1. Please upload your up-to-date transcript of records for the calculation of your academic merit.

If your GPA hasn't been occurred yet, please add the transcript showing that you are registered to 2023-2024 spring semester and the document which shows your graduation score from your previous cycle.

2. Language Exam

An English language will be organized for all the applicants. All the applicants are obliged to attend the exam. The language exam has two steps: the written and oral exams.

3. For the children of martyrs and veterans

Please upload your scanned card to the application system that +15 score will be applied when calculating your final score

4. For disabled students

Please upload your report about your disability that +10 score will be applied when calculating your final score

5. Please upload your document that +10 score will be applied when calculating your final score

6. If you upload your acceptance letter from the firm that you plan to be a trainee, you would get +10 points.

Students are supposed to find the traineeship position and get an acceptance letter. This document should be uploaded to the application system.

Please be sure that the listed information is indicated in the acceptance letter:

- This activity is in the framework of Erasmus+ traineeship mobility
- The period of mobility (This period should be minimum 60 days and max. 90 days of the mobility could be funded)
- Subject of the traineeship or the traineeship position
- If it helps developing digital skills, please indicate in the letter.
- The place and name of the firm
- Name, position and contact details of the supervisor.

7. This includes internships that experience one or more of the following activities: digital marketing (Eg. social media management, web analytics), digital graphics, mechanical and architectural design; application, software and code or website development; installation, maintenance and management of information systems and networks, cybersecurity, data analytics, data mining and visualization; programming, robotics and artificial intelligence trainings. This does not count towards general customer service, claim creation, data entry or routine office duties. +5 points are applied if it is stated in your acceptance letter. [Click](#) for more information.

8. Previous participation causes -10 points.

9. If you are going to go to the country of your origin, this causes -10 points.

10. Please indicate during application.

11. Please indicate during application.

12. Office will be checking

13. Office will be checking

COUNTRY OF DESTINATION AND GRANTS

1- Individual Support Grant: Students who are entitled to mobility as granted are supported with an individual support grant, which will contribute to the expenses to be incurred during the Erasmus mobility process, for a maximum of 4 months for study activity, and maximum of 3 months for internship activity. For details check the table.

Country Groups	Mobility Countries	Monthly (Studies-Euros)	Monthly (Traineeships-Euro)
1. and 2. Group Program Countries	Denmark, Finland, Ireland, Sweden, Iceland, Liechtenstein, Luxembourg, Norway, Germany, Austria, Belgium, France, Southern Cyprus, Netherlands, Spain, Italy, Malta, Portugal, Greece, The Czech Republic, Estonia, Latvia, Lithuania, Hungary, Slovakia, Slovenia.	600	750
3. Group Program Countries	Bulgaria, Croatia, North Macedonia, Poland, Romania, Serbia, Turkey	450	600

Short term PhD mobility is funded daily, independent from the country, for minimum of 5 and maximum of 30 days.

Activity Duration	Daily Fund
Daily fund until the 14th day	79 Avro
Daily fund for the 15-30 day period	56 Avro

- 2- **Travel Support:** Students who are entitled to mobility as granted are supported with an individual support grant, which will contribute to the expenses to be incurred during travelling. The support is calculated according to the distance between destination city and Istanbul. You can calculate here and check the table below to see your support amount.

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator>

Distance	Fixed Grant for travel (Euro)	Fixed Grant for Green Travel (Euro)
Between 10- 99 KM	28	56
Between 100- 499 KM	211	285
Between 500- 1999 KM	309	417
Between 2000- 2999 KM	395	535
Between 3000- 3999 KM	580	785
Between 4000- 7999 KM	1188	1188
8000 KM or more	1735	1735

- 3- **Additional Grant Support:** Additional Grant Support may be provided to disadvantaged participants in addition to the grant they deserve. In order to be able to grant the individuals, the disadvantaged participant should be defined as an individual with limited economic and social opportunities and who fits into the following sub-categories.

- 1) The participants who have a decree of protection, care or housing in accordance with Law No. 2828 of the Ministry of Family and Social Services (provided that it is documented).
- 2) Students for whom protection, care or accommodation decision has been taken within the scope of Child Protection Law No. 5395
- 3) Those who do not have other parent income and receive an orphan's pension
- 4) Being the children of martyr and/or veterans
- 5) It is sufficient to submit a document proving that the student received financial support from municipalities, public institutions and organizations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Kızılay, AFAD) when applying for Erasmus to himself or to his family).
- 6) Disabled students
- 7) Students who have one of their parents or their guardians, who are over 65, and who receive disability or needy pension within the scope of the Law No. 2022, dated 01.07.1976, on Pensions for Needy, Powerless and Orphaned Turkish Citizens and Disabled and Needy Turkish Citizens

Advice that could help you to find traineeship position

Istanbul Kent University encourages your mobility abroad for traineeship activity by supporting your 2-3-month internships in Erasmus+ Program Countries* from the Erasmus+ budget.

We recommend that you find your internship location before applying for the grant. This will give you an advantage in grant distribution. Below is some information that will help you find an internship.

When choosing an institution, please note that the suitability of your internship location must be approved by the department/program chair.

Do not forget to take a look at these two presentations that will support you in your correspondence while searching for an internship place:

- [how to write official e-mail](#)
- [how to write motivation letter](#)

*[EU Member States and Third Parties Associated to the Programme](#)

The receiving organization may be in public, private, non-profit or educational sector:

any public or private organization active in the labour market or in the fields of education, training and youth. For example:

- a public or private, a small, medium or large enterprise (including social enterprises);
- a public body at local, regional or national level; – a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions;
- a research institute;
- a foundation;
- a school/institute/educational centre (at any level, from pre-school to upper – secondary education, and including vocational education and adult education);
- a non-profit organization, association, NGO;
- a body providing career guidance, professional counselling and information services;
- a Program Country Higher Education Institution awarded with an Erasmus Charter for Higher Education.

The following types of organizations are not eligible as host organizations:

- EU institutions and other EU bodies including specialized agencies (their exhaustive list is available here)
- Organizations managing EU programs (e.g. National Agencies)

1- You could examine the traineeship databases:

<https://programmes.eurodesk.eu/internships>
<https://erasmusintern.org/>
<https://www.praxisnetwork.eu/>
<https://ec.europa.eu/eures/public/en/homepage>
<https://www.leo-net.org/>
<http://globalplacement.com/>
<https://www.trainingexperience.org/>
<https://www.vault.com/>
<https://europe-internship.com/>
<http://www.internship.muni.cz/>
<http://www.europacement.com/>
<http://placementinportugal.com/>
<http://www.placementslovakia.com/current-vacancies/long-term-internships>
[Direktorenhaus in Berlin](#)

Check Wageningen University and Research [website](#), general info part for some placement ideas

These databases/sites allow you to search easily and quickly between a high number of positions. The best strategy is to choose the most sympathetic positions and get in touch with the employer/organization directly.

- 2- **Many transnational companies and international institutions have internship programs, which are constantly advertised on their websites.**
- 3- **Spontaneous application.**

You may find the place where you would most like to do your internship, not by looking at specific positions. In this case, write to the selected company/organization/institution and inquire about the internship opportunities. When contacting them, you can highlight that you will apply for the Erasmus + traineeship scholarship/ have already won the scholarship. Point out that the framework of your internship will be governed by a tripartite agreement (you, Istanbul Kent University, and the host institution: selected company or organization).

Sources:

<https://www.elte.hu/en/outgoing-mobility/erasmus/traineeship>

<https://www.wur.nl/en/education-programmes/study-abroad-and-exchange-students/outgoing-from-wageningen-university/erasmus-grants-for-internship-thesis.htm>

FOR MORE DETAILED INFORMATION:

Some details about mobility: <https://www.kent.edu.tr/giden-ogrenci-0011445>

Hereby announcement has been prepared based on the Erasmus+ Program Guidebook of the National Agency of Turkey: https://www.kent.edu.tr/content/files/2024_uygulama_kitabi.pdf When the information on the announcement text is lacking, the Guidebook of Erasmus+ Program of the National Agency of Turkey will be the applicable and valid reference source.

For more information, you can send an e-mail to erasmus@kent.edu.tr.