



**Istanbul Kent University, Institute of Social Sciences
Make-Up Exam Application Form**

**TO ISTANBUL KENT UNIVERSITY
INSTITUTE OF SOCIAL SCIENCES**

I am a graduate student at the Institute of Social Sciences of your University. Below you may find my academic and identity information.

As I failed to attend my exams due to the attached documented reason, I would kindly request being granted make-up exam.

Name Surname	
ID Number	
Student ID Number	
Enrolled Program Name	
Enrolled Program Type (Masters with Thesis, Masters without Thesis, PhD)	
Justification for Excuse (Relevant excuses must be documented and attached to this letter)	
Course Information for Make-Up Exam Requested Courses	
Course Name	Faculty Staff Title / Name / Surname
Signature	
Date	